



ESTABLISHMENT
(UNIT-IB)

REQUEST FOR LOAN FROM MUTUAL BENEFIT FUND FOR
CHILDREN EDUCATION EXPENSES

1. Name of the Member of Fund	
2. Designation	
3. Dept./Unit/Centre/Section	
4. Amount of Loan Applied	Rs.

SCHOOL/CLASS IN WHICH THE CHILDREN ARE STUDYING

Sl. No.	Name of the Child	Class in which studying	Name of the Institute
1.			
2.			
3.			
4.			
5.			
6.			

Note : Please get the certificate in the proforma over leaf from the respective Institutions where the above children are studying.

Certified that the information furnished above is correct. The person to whom I have claimed assistance is entirely depending upon me and is not in receipt of any financial assistance from any other sources.

DATED :

SIGNATURE OF THE STAFF MEMBER

FORWARDED W/C :

THE ASSISTANT REGISTRAR
UNIT-IB

CHAIRMAN/OFFICER-CHARGE

PROFORMA

1. This is to certify that _____
Son/Daughter of _____
is a student of this Institution and he/she is studying in _____

Signature of the Head of the
Institution with seal.

2. This is to certify that _____
Son/Daughter of _____
is a student of this Institution and he/she is studying in _____

Signature of the Head of the
Institution with seal.

3. This is to certify that _____
Son/Daughter of _____
is a student of this Institution and he/she is studying in _____

Signature of the Head of the
Institution with seal.

4. This is to certify that _____
Son/Daughter of _____
is a student of this Institution and he/she is studying in _____

Signature of the Head of the
Institution with seal.

5. This is to certify that _____
Son/Daughter of _____
is a student of this Institution and he/she is studying in _____

Signature of the Head of the
Institution with seal.

6. This is to certify that _____
Son/Daughter of _____
is a student of this Institution and he/she is studying in _____

Signature of the Head of the
Institution with seal.